

WELWYN HATFIELD COUNCIL
FORWARD PLAN
FOR THE PERIOD JANUARY TO APRIL 2017

The Forward Plan sets out the Key Decisions which are to be taken by the Cabinet (and where appropriate the Council) during the period covered by the Plan. The Plan is updated each month and is available from Council Offices and libraries and on the website (www.welhat.gov.uk). A Key Decision is one which is likely to result in expenditure or savings of above £100,000, or to have an effect on communities living or working in an area comprising two or more Wards of the Borough.

Members of the public are welcome to comment on any item on the Forward Plan. Any comments must be given in writing or by e-mail to the Governance Services Manager to be received no later than seven days before the meeting at which the decision is to be taken. Copies of available reports can be obtained from the contact shown in the Forward Plan.

Members of the public are also welcome to attend public meetings of the Cabinet. Cabinet meetings are held at the Campus East, Council Offices, Welwyn Garden City and start at 7.30pm. During the period of this Plan meetings will be held on:-

Tuesday 10 and 24 (special) January, 7 February, Tuesday 7 March and Tuesday 4 April 2017

The following Councillors are in the Cabinet:-

J.Dean	- Leader of the Council
A.Perkins	- Deputy Leader and Executive Member, Planning, Housing and Community
D Bell	- Executive Member, Resources
H.Bromley	- Executive Member, Environment
T.Kingsbury	- Executive Member, Policy and Culture
B.Sarson	- Executive Member, Business, Partnerships and Public Health
R.Trigg	- Executive Member, Governance, Community Safety, Police and Crime Commissioner and Corporate Property

Any queries concerning the Forward Plan should be directed to Graham Seal, Governance Services Manager at the Council Offices, Campus East, Welwyn Garden City, Herts AL8 6AE telephone number (01707) 357444 or e-mail g.seal@welhat.gov.uk.

WELWYN HATFIELD COUNCIL
FORWARD PLAN
FOR THE PERIOD JANUARY TO APRIL 2017

REF & SUBJECT	DECISION NEEDED	WHEN WILL DECISION BE TAKEN	WHO WILL BE CONSULTED	METHOD OF CONSULTATION	REPORTS AVAILABLE AND CONTACT OFFICERS	APPROPRIATE OVERVIEW AND SCRUTINY COMMITTEE/ EXECUTIVE MEMBER
FP767 Council Tax Base 2017/18	Calculation of Council Tax Base and collection rate for the Borough for the year	10 January 2017 - Cabinet	Appropriate bodies in accordance with the Regulations	In writing	Head of Resources Tim Neill 01707 357425 t.neill@welhat.gov.uk	Resources/ D.Bell
FP768 Revenue, Capital and Housing Budgets, Council Tax Setting and Business Rates Estimates 2017/18	Approval of the revenue, capital and housing budgets, council tax setting and business rates estimates 2017/18	10 and 19 January 2017 – Cabinet 6 and 23 February 2017 – Council	Resources Overview and Scrutiny Committee Local Businesses	Reports/Meetings	Head of Resources Tim Neill 01707 357425 t.neill@welhat.gov.uk	Resources/ D.Bell
FP769 Financial Plan	Approval of Medium Term Financial Strategy 2017/18 – 2019/20	10 January 2017 – Cabinet 6 February 2017 – Council	Consultation to be considered prior to conclusion of 2017/18 budget process		Head of Resources Tim Neill 01707 357425 t.neill@welhat.gov.uk	Resources/ D.Bell

WELWYN HATFIELD COUNCIL
FORWARD PLAN
FOR THE PERIOD JANUARY TO APRIL 2017

REF & SUBJECT	DECISION NEEDED	WHEN WILL DECISION BE TAKEN	WHO WILL BE CONSULTED	METHOD OF CONSULTATION	REPORTS AVAILABLE AND CONTACT OFFICERS	APPROPRIATE OVERVIEW AND SCRUTINY COMMITTEE/ EXECUTIVE MEMBER
FP770 Treasury Management Strategy 2017/18	Approval of the Strategy	10 January 2017 – Cabinet 6 February 2017 – Council	Government guidance and professional Codes of Practice. Treasury Consultants.	In accordance with Statute and Regulations	Treasury Management and Insurance Officer Andrea Plucknett 01707 357453 a.plucknett@welhat.gov.uk	Resources/ D.Bell
FP778 Brown Bin (Garden Waste) Collection Service	Introduction of a Subscription Service	9 January 2017 – Cabinet 9 January 2017 - Council	Residents	On-line Survey and Postal	Head of Environment Durk Reyner 01707 357160 d.reyner@welhat.gov.uk	Environment/ H.Bromley
FP784 Hatfield Town Centre	Approval for acquisition of properties	10 January 2017 – Cabinet 6 February 2017 – Council			Corporate Property Manager Mike Storey 01707 357547 m.storey@welhat.gov.uk	Resources/ D.Bell R.Trigg

WELWYN HATFIELD COUNCIL
FORWARD PLAN
FOR THE PERIOD JANUARY TO APRIL 2017

REF & SUBJECT	DECISION NEEDED	WHEN WILL DECISION BE TAKEN	WHO WILL BE CONSULTED	METHOD OF CONSULTATION	REPORTS AVAILABLE AND CONTACT OFFICERS	APPROPRIATE OVERVIEW AND SCRUTINY COMMITTEE/ EXECUTIVE MEMBER
FP786 Pension Fund Triennial Valuation	Approval of approach to manage pension deficit	10 January 2017 – Cabinet 6 February 2017 – Council	London Pensions Fund Authority, Pension Fund Actuary (Hymans Robertson)		Head of Resources Tim Neill 01707 357425 t.neill@welhat.gov.uk	Resources/ D.Bell
FP787 Property Company	Approval of business case to set up a property company	24 January 2017 – Special Cabinet			Executive Director Ka Ng 01707 357275 k.ng@welhat.gov.uk	Resources/ R.Trigg

WELWYN HATFIELD COUNCIL
FORWARD PLAN
FOR THE PERIOD JANUARY TO APRIL 2017

REF & SUBJECT	DECISION NEEDED	WHEN WILL DECISION BE TAKEN	WHO WILL BE CONSULTED	METHOD OF CONSULTATION	REPORTS AVAILABLE AND CONTACT OFFICERS	APPROPRIATE OVERVIEW AND SCRUTINY COMMITTEE/ EXECUTIVE MEMBER
FP779 Community Infrastructure Levy Preliminary Draft Charging Schedule	To issue for public consultation	7 February 2017 – Cabinet	Statutory bodies Non-statutory bodies Everyone on Local Plan consultation database	As set out in Statement of Community Involvement	Principal Planner Simon Chivers 01707 357347 s.chivers@welhat.gov.uk	Environment/ M.Perkins
FP780 Annual Monitoring Report	To publish	7 February 2017 – Cabinet	N/A	N/A	Senior Planner Rob Webster 01707 357511 r.webster@welhat.gov.uk	Environment/ M.Perkins
FP781 Draft Allotment Strategy	To issue for public consultation	7 February 2017 – Cabinet	Town/Parish Councils Allotment plot holders Allotment associations Members of the public Interested parties	Letters and emails Newspaper advert Allotment newsletter Life magazine (if possible)	Landscape & Ecology Manager Ann MacDonald 01707 357233 a.macdonald@welhat.gov.uk	Environment/ H.Bromley

WELWYN HATFIELD COUNCIL

FORWARD PLAN

FOR THE PERIOD JANUARY TO APRIL 2017

REF & SUBJECT	DECISION NEEDED	WHEN WILL DECISION BE TAKEN	WHO WILL BE CONSULTED	METHOD OF CONSULTATION	REPORTS AVAILABLE AND CONTACT OFFICERS	APPROPRIATE OVERVIEW AND SCRUTINY COMMITTEE/ EXECUTIVE MEMBER
FP785 Parking Services Work Programme 2017/18	Approval of the Programme	7 March 2017 – Cabinet	Residents	In Writing	Parking and Cemetery Services Manager Vikki Hatfield 01707 357555 v.hatfield@welhat.gov.uk	Environment/ H.Bromley

WELWYN HATFIELD COUNCIL
FORWARD PLAN
FOR THE PERIOD JANUARY TO APRIL 2017

REF & SUBJECT	DECISION NEEDED	WHEN WILL DECISION BE TAKEN	WHO WILL BE CONSULTED	METHOD OF CONSULTATION	REPORTS AVAILABLE AND CONTACT OFFICERS	APPROPRIATE OVERVIEW AND SCRUTINY COMMITTEE/ EXECUTIVE MEMBER
FP782 Submission Local Plan	To consider for submission to the Government	4 April 2017 – Cabinet	N/A Plan will be sent to Government to initiate exam process	N/A	Planning Policy Manager Sue Tiley 01707 357268 s.tiley@welhat.gov.uk	Environment/ M.Perkins
FP783 Welwyn Garden City Estate Management Scheme	To consider results of public consultation and next steps	4 April 2017 – Cabinet	Residents and relevant interest groups	Letter to all Welwyn Garden City residents, letters to relevant interest groups, newspaper adverts, Life Magazine article, etc	Head of Planning Colin Haigh 01707 357239 c.haigh@welhat.gov.uk	Environment/ M.Perkins